

RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

July 8, 2024

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

The meeting was called to order by Mayor Candace Machado at 7:00 p.m. and upon roll call the following were present: Council Members Dacia Edwards, Greg Flesvig, Phil Gierke and Alona Vigneault, Town Engineer Shane Porter, Town Attorney Scott Murray, Town Treasurer Lexi Erickson, Chief of Police Mike Thompson, Fire Chief Leo Malsom, Public Works Director Robert Lewallen, Town Clerk Janelle Underwood, and interested citizens.

Mayor Machado led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Dacia Edwards and seconded by Alona Vigneault to approve the agenda. Motion carried.

APPROVAL OF CONSENT AGENDA:

- a) Approval of Minutes for Regular Meeting and Work Session June 24, 2024.
- b) Approval of Catering Permit – Hooch’s
- c) Approval of Bills

Motion was made by Greg Flesvig and seconded by Phil Gierke to approve the Consent Agenda. Motion carried.

RESOLUTION #8-2024: A Resolution Authorizing the Submission of a TAP Grant – Lathrop Pathway Phase 2 Project. Town Clerk Janelle Underwood read Resolution #8-2024 by title only.

Motion was made by Dacia Edwards and seconded by Alona Vigneault to approve Resolution #8-2024. Motion carried.

ORDINANCE #4-2024: Creation of Local Assessment District 2024-01. Third and final reading. Mayor Candace Machado said that she wanted to give an opportunity for public comments before voting on Ordinance #4-2024 for third and final reading. There were no public comments.

Motion was made by Greg Flesvig and seconded by Phil Gierke to approve Ordinance #4-2024 on third and final reading.

Mayor Machado asked for any discussion on Ordinance #4-2024.

Councilmember Phil Gierke asked Engineer Porter questions about a grant that the Town could apply for that would be due in September 2025.

Engineer Porter stated that after talking to the Wyoming Business Council this project would be a good project for a grant, but because the Town is currently submitting a grant for the Mesa Project that it would be in the best interest of the Town to wait and apply for a grant to reconstruct Nugget and Payload Roads until September 2025.

Councilmember Alona Vigneault stated that her concern is the fact that the Town would be taking out a loan for an estimated one million three hundred seven thousand seven hundred eighty-five dollars (\$1,307,785.00) and then the property owners would be paying the Town back. She stated that if the property owners do not pay the Town, the Town would still have to pay the loan back and potentially file a lien on the property. She said that she would have to vote no.

After discussion, Mayor Machado called for those in favor of approving Ordinance #4-2024. Councilmember Greg Flesvig – aye. Mayor Machado called for those opposed to Ordinance #4-2024. Councilmember Phil Gierke nay, Councilmember Dacia Edwards – nay, Councilmember Alona Vigneault – nay. Ordinance #4-2024 failed to pass on third and final reading.

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ORDINANCE #8-2024: An Ordinance Approving the Wildcat Addition. Third and final reading. Town Clerk Janelle Underwood read Ordinance #8-2024 by title only.

Motion was made by Phil Gierke and seconded by Dacia Edwards to approve Ordinance #8-2024 on third and final reading. Motion carried.

ORDINANCE #9-2024: An Ordinance to Amend Chapter 38-1-12 to Define the Penalties for the Use of Portable Electronic Devices While Operating a Motor Vehicle. Third and final reading. Town Clerk Janelle Underwood read Ordinance #9-2024 by title only.

Motion was made by Dacia Edwards and seconded by Phil Gierke to approve Ordinance #9-2024 on third and final reading. Motion carried.

ORDINANCE #10-2024: An Ordinance to Amend Chapter 30-4-10 – Penalties for the Crime of Prowling within the Town of Evansville. Second reading. Town Clerk Janelle Underwood read Ordinance #10-2024 by title only.

Motion was made by Phil Gierke and seconded by Greg Flesvig to approve Ordinance #10-2024 on second reading. Motion carried.

ORDINANCE #11-2024: An Ordinance to Repeal Chapter 18-2-5 – Police Powers, Chiefs and Members at Fires. First reading. Town Clerk Janelle Underwood read Ordinance #11-2024 by title only.

Motion was made by Dacia Edwards and seconded by Alona Vigneault to approve Ordinance #11-2024 on first reading. Motion carried.

ORDINANCE #12-2024: An Ordinance Amending Chapter 8-2-3 – Pet License Required and Impoundment Fees. First reading. Town Clerk Janelle Underwood read Ordinance #12-2024 by title only.

Motion was made by Phil Gierke and seconded by Dacia Edwards to approve Ordinance #12-2024 on first reading. Motion carried.

NOTIFICATION OF HOMELAND SECURITY GRANT – EVANSVILLE PD SHSP 2024 : The Town of Evansville received notification of award for a grant to the Police Department in the amount of twenty-four thousand six hundred dollars (\$24,600.00) for radio upgrades, the Fire Department received funding at one hundred percent in the amount of fifty-one thousand three hundred fifty dollars (\$51,350.00) for the intrusion detection program through the Center for Internet Security. Chief Malsom advised that they were awarded partial funding for new Extrication Equipment totaling eighteen thousand two hundred sixty-seven dollars (\$18,267.00) and partial funding for a Utility Response Vehicle totaling thirty-three thousand seven hundred thirty-two dollars (\$33,732.00) with a declination of funding for the Communication System Upgrade.

Chief Malsom stated that they will have to look and see what other grants are available to fund the remaining expenses for the new Extrication Equipment and Utility Response Vehicle.

Motion was made by Dacia Edwards and seconded by Greg Flesvig to include the Fire Department's SHSP 2024. Motion carried.

ENGINEER'S REPORT: Town Engineer Shane Porter stated that he had the TAP Grant Application and needs authorization for the Mayor to execute. He stated that this would be to complete Phase 2 of the Lathrop Road Pathway Project.

Motion was made by Alona Vigneault and seconded by Dacia Edwards authorizing the Mayor to execute the TAP Grant Application for Phase Two of the Lathrop Pathway Project. Motion carried.

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Engineer Porter stated that he had the 2024-2025 Fiscal Year WLC Contract that he needed authorization for the Mayor to execute.

Motion was made by Phil Gierke and seconded by Alona Vigneault authorizing the Mayor to execute the 2024-2025 Fiscal Year WLC Contract. Motion carried.

Engineer Porter stated that he had the WLC Contract for the Sidewalks Project #2 that he needed authorization for the Mayor to execute. He stated that this project is funded 100% through the Wyoming Community Development Authority to install sidewalks on the east side of Evansville.

Motion was made by Greg Flesvig and seconded by Phil Gierke authorizing the Mayor to execute the WLC Contract for the Sidewalks Project #2. Motion carried.

Engineer Porter stated that he had a Subdivision Agreement for the Wildcat Addition that he needs authorization for the Mayor to execute.

Motion was made by Phil Gierke and seconded by Dacia Edwards to authorize the Mayor to execute the Wildcat Addition Subdivision Agreement. Motion carried.

Town Engineer Shane Porter said that Contractor's Pay Estimate Number Two to Installation and Services for the New Park Project in the amount of two hundred seventy-nine thousand eight hundred three dollars and fifty cents (\$279,803.50).

Motion was made by Dacia Edwards and seconded by Greg Flesvig to approve Contractors Pay Estimate Number Two to Installation and Services for the New Park Project in the amount of two hundred seventy-nine thousand eight hundred three dollars and fifty cents (\$279,803.50).

Councilmember Phil Gierke abstained from the vote.

Motion carried approving Contractors Pay Estimate Number Two to Installation and Services.

Town Engineer Porter stated that he had Contractor's Pay Estimate Number Three to Crown Construction for the Lathrop Road Pathway Project in the amount of one hundred fifty-seven thousand two hundred fifty-nine dollars and sixty-seven cents (\$157,259.67).

Motion was made by Greg Flesvig and seconded by Phil Gierke to approve Contractor's Pay Estimate Number Three to Crown Construction for the Lathrop Road Pathway Project in the amount of one hundred fifty-seven thousand two hundred fifty-nine dollars and sixty-seven cents (\$157,259.67). Motion carried.

Engineer Porter stated that he had Draw Down Request Number Nine for the Lathrop Road Pathway Project in the amount of sixty-seven thousand nine hundred sixty-three dollars and seventy-eight cents (67,963.78). He said that he needed authorization for the Mayor to execute.

Motion was made by Dacia Edwards and seconded by Greg Flesvig authorizing the Mayor to execute Draw Down Request Number Nine for the Lathrop Road Pathway Project in the amount of sixty-seven thousand nine hundred sixty-three dollars and seventy-eight cents (67,963.78). Motion carried.

Motion was made by Dacia Edwards and seconded by Alona Vigneault to approve the Engineers Report. Motion carried.

PUBLIC COMMENTS FROM THE AUDIENCE: There were no public comments.

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ADJOURNMENT: There being no further business, motion was made by Dacia Edwards and seconded by Phil Gierke to adjourn at 7:41 p.m. Motion carried.

APPROVED: Candace Machado
Candace Machado, Mayor

ATTESTED: Janelle Underwood
Janelle Underwood, Town Clerk